



**KEEP  
CALM  
AND  
ENJOY YOUR  
ERASMUS**



## COVID-19 UPDATES

<https://www.unipd.it/news/coronavirus>

<https://it-it.facebook.com/universitypadova/>

<https://www.unipd.it/news/coronavirus-now-active-dedicated-helpline-university-s-community>

- The suspension of all teaching activities held in person is effective until April 3, 2020
- Such activities will continue to be held via alternative means of electronic communication
- Administrative activities are still permitted (we're working! So you can write/phone us)
- Study rooms and museums remain closed until April 3, 2020



UNIVERSITÀ  
DEGLI STUDI  
DI PADOVA

## #iostocasa #istayathome

The only way to reduce the outbreak is to avoid contact with others as much as possible.

That's why the Italian government has extended the restrictive measures to the whole Italian territory.

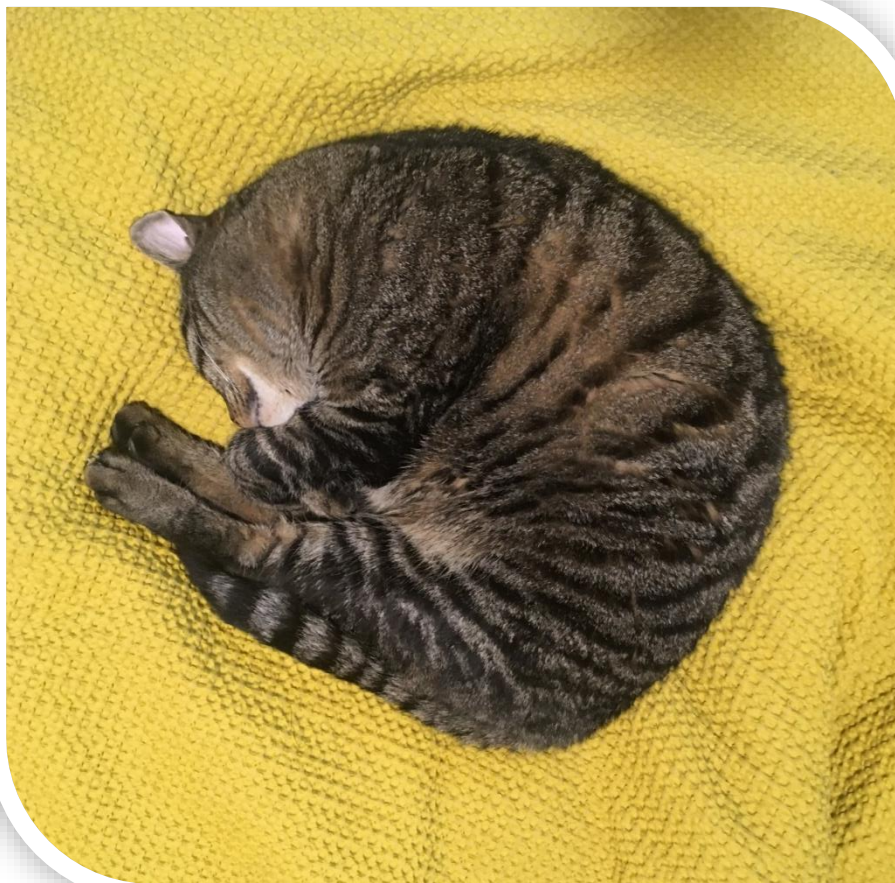
Until April 3 it will be NOT possible to move from Home except for work, necessity or health reasons.

For this reason it is required to stay at home as much as possible.



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DI PADOVA

**#iostoacasa**



**#istayathome**



# Hygiene measures

**Decree of the Italian President of the Council of Ministers 4th March 2020**

- a) Wash your hands frequently. Alcohol-based hand rub for hand cleaning should be made available in all public places
- b) Avoid close contact with people who suffer from acute respiratory infections, and avoid hugs, handshakes and direct physical contact with other people
- c) Practice respiratory hygiene (cover your mouth and nose with a tissue when you cough or sneeze and avoid touching respiratory secretions)
- d) Maintain social distancing, at least 1 meter distance from other people
- e) Avoid exchanging bottles and glasses with other people



## Hygiene measures

- f) Avoid touching your eyes, nose and mouth
- g) Cover your mouth and nose when sneezing or coughing
- h) Do not take antiviral drugs and antibiotics unless prescribed by the doctor
- i) Clean the surfaces with chlorine-based or alcohol-based disinfectants
- l) Use a mask only if you suspect you are sick or when caring for the sick



## #iostoacasa #istayathome

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International Office

# International Office @Palazzo Bo

## Via VIII Febbraio 2 – palazzo Bo

**ERASMUS+ INCOMING**

+39 049 8273061

[erasmus.incoming@unipd.it](mailto:erasmus.incoming@unipd.it)



Opening hours: Monday, Wednesday, Friday 10 am-1 pm  
Tuesday 10 am-1pm and 3pm-4.30 pm  
Thursday 10 am-3 pm





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DEGLI STUDI  
DI PADOVA

International Office

# International Office

## School of Psychology

**Contact Person: Sara Pellegrini**

Psicologia 2 building, 1° floor

[erasmus.psicologia@unipd.it](mailto:erasmus.psicologia@unipd.it)

tel. 0498276163

 Erasmus Psicologia Università Padova

### Office Hours from

Mo-We: 10 am to 1 pm

Tue and Thu:

10 am to 1 pm

and

3 pm to 4.30 pm

by appointment only

(telephone or e-mail)

[www.psicologia.unipd.it/en/erasmus-and-international-students](http://www.psicologia.unipd.it/en/erasmus-and-international-students)



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# Getting oriented

## PSICOLOGIA 2

VIA VENEZIA 12

- Lecturers offices
- Tutoring Service
- Erasmus Office
- Lecture halls
- *Fabio Metelli Library*

## PSICOLOGIA 3

VIA VENEZIA 14

- Lecturers offices

## PSICOLOGIA 1

VIA VENEZIA 8

- Labs
- Computer rooms
- Offices
- Lecturers offices



## CLA

VIA VENEZIA 16

- lecture halls
- Language Center



- **Refer to the Erasmus Office of the School for:**

- Learning Agreement
- Study Plan
- Information about the courses on offer, professors, schedules, registration of exam grades, etc ...

- **Refer to the Central Office at Palazzo Bo (Irene, Federica or Elisa) for:**

- Certificate of arrival and departure (certificate of stay)
- Transcript of Records

## REGISTRATION AT UNIPD

**On your arrival, at SASSA SERVICE you'll receive /have received**

- your **Student ID card (badge)** and
- the **Blue Folder**

Inside the Blue Folder you have:

- 1. registration number (MATRICOLA)**
- 2. Payment slip (MAV) of € 24.50** for administrative costs and University insurance for accidents

**ATTENTION!!** - If you don't pay the contribution of € 24.50, your enrolment will be cancelled and you will not be able to sign up for exams.

## 3. Your new UNIPD ACCOUNT

USERNAME: [name.surname@studenti.unipd.it](mailto:name.surname@studenti.unipd.it)

PASSWORD is the one you have set in the Application Form

### About your password

- To recover it: <https://uniweb.unipd.it/password/index.php/en/>
- Password expires every three months (do not let it expire!)
- Ask for help from Buddies and junior Tutors

Same credentials for:

- **UNIWEB**: study plan, online booklet, exam registration and acceptance of grades
- **Moodle**: sharing course materials and information
- **Webmail**: institutional email account

## Please update your Uniweb personal profile by adding:

your Italian mobile phone number (if you have one)  
your address in Padova:

- Enter Uniweb and click on «Home» in the top right corner sandwich menu
- Click on «Master data»
- Click on «Edit residence details» in the Residence section

### Personal record

On this page you can find information about personal details, permanent address (residence) and domicile. You can change

#### Residence

|                                   |                      |
|-----------------------------------|----------------------|
| Country                           | Germany              |
| Town/City                         | Halle (Saale)        |
| Postcode                          |                      |
| Part of town/city                 |                      |
| Address                           | 06112, Friesenstraße |
| n°                                | 15                   |
| Valid from                        | 01/10/2016           |
| Telephone n°                      | 01626224966          |
| Domicile coincides with residence | N                    |



[Edit residence details](#) Use to link to edit Residence details

- DO NOT CHANGE THE RESIDENCE ADDRESS!
- On the last question click on «N» to add the Domicile section
- Click on Next



## Registration: Permanent address (Residence)

Please enter or edit your permanent address (Residence)

Residence

|  |  |
|--|--|
| Country*   | Germany  |
| Town/City*   | Halle (Saale)  |
| Postcode   |  |
| if in Italy  |  |
| Part of town/city  |  |
| Address (if not in Italy, please enter also the postcode)* | 06112, Friesenstraße<br>(St, Rd, Av, Square..)             |
| n**  | 15   |
| Valid from *   | 01/10/2016   |
|  | (gg/mm/aaaa)   |
| Telephone n**  | 01626224966  |
| Domicile coincides with residence (permanent address)*     | <input checked="" type="radio"/> Y <input type="radio"/> N |

Back

Next



- Complete the Domicile section with your address in Padova and your Italian mobile phone number, if you have one (if not, write the number you are using here).

Registration: **current address (Domicile)**

Please enter or edit your current address (Domicile)

**Domicile**

|   |   |
|---|---|
| <b>C/O</b>  | <input type="text"/>                              |
| <b>Country*</b>   | <input type="text" value="Germany"/>              |
| <b>Town/City:*</b>  | <input type="text" value="Halle (Saale)"/>        |
| <b>Postcode</b>   | <input type="text"/>                              |
|   | <small>if in Italy</small>                        |
| <b>Part of town/city</b>  | <input type="text"/>                              |
| <b>Address (if not in Italy, please enter also the postcode)*</b> | <input type="text" value="06112, Friesenstraße"/> |
|   | <small>(St, Rd, Av, Square..)</small>             |
| <b>n°*</b>  | <input type="text" value="15"/>                   |
| <b>Telephone n°</b>   | <input type="text" value="01626224966"/>          |

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Next

# Arrival certificate

This is the template of the Arrival Certificate used by UniPD.

It will be sent to you *via email* shortly. You should forward it to your Home University to prove your arrival.

The date stated in your Certificate will be 2° March 2020 (unless you register at SASSA afterwards)

If you haven't been to Sassa Service yet, PLEASE go there as soon as possible (VIA TIEPOLO, 48) →

If your Home University requires its own form to be signed, please send it to:  
[erasmus.incoming@unipd.it](mailto:erasmus.incoming@unipd.it)

AMMINISTRAZIONE CENTRALE  
AREA DIDATTICA E SERVIZI AGLI STUDENTI  
INTERNATIONAL OFFICE



UNIVERSITÀ  
DEGLI STUDI  
DI PADOVA

Via VIII Febbraio, 2  
35122 Padova (Italy)  
tel +39 049 827 3061-3063  
fax +39 049 827 3060  
[erasmus.incoming@unipd.it](mailto:erasmus.incoming@unipd.it)  
CF 8000480251  
P.IVA 00742450253

## **DICHIARAZIONE DI ARRIVO – Anno Accademico 2018/19** *Arrival Certificate – Academic year 2018/19*

Si attesta che  
*We hereby certify that*

Cognome e Nome: \_\_\_\_\_  
*Surname and Name:*

Luogo di nascita: \_\_\_\_\_  
*Place of Birth:*

Data di nascita: \_\_\_\_\_  
*Date of Birth:*

Università di provenienza: \_\_\_\_\_  
*Sending Institution:*

è arrivato/a il 26/09/2018  
*arrived on*

presso l'Università degli Studi di Padova  
*at the University of Padova*

nell'ambito del programma di mobilità Erasmus+ for studies  
*in the framework of Erasmus+ for studies Programme*

sotto la supervisione del Prof.: \_\_\_\_\_  
*under the supervision of Professor:*

nella scuola/ nel dipartimento of: \_\_\_\_\_  
*in the school / department of:*

Si rilascia la presente dichiarazione in carta semplice per gli usi consentiti dalla legge.  
*This document is issued to the person concerned for the purposes granted by law.*

Padova, 26/09/2018

Peril Capo Servizio  
*For the Head of the International Office*



*Federica Cecchi*

Visit our website for administrative procedures:  
<http://www.unipd.it/en/erasmus-studies-semp>

- *On your arrival*
- *During your stay*
- *At the end of your stay*





# ACADEMIC CALENDAR

|                         | LECTURES                          | EXAMS                                   |
|-------------------------|-----------------------------------|---|
| <b>SECOND SEMESTER</b>  | 9th march 2020<br>12 th June 2020 | 15th June 2020<br>18th July 2020        |
| <b>RECOVERY SESSION</b> |                                   | 17th August 2020<br>19th September 2020 |

## University is closed on public holidays:

- April 11th to April 14 th (Easter break)
- May 1 st (Labour Day)
- June 1 st and 2 nd (Festa Giustiniana, Festa della Repubblica)




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DI PADOVA

In the box *News and eventi* on our School's website suspensions or shifting of the lectures are notified

[www.psicologia.unipd.it](http://www.psicologia.unipd.it)

NEWS ED EVENTI



**LEZIONI >**  
SPOSTAMENTI E SOSPENSIONI DELLE LEZIONI

FEBBRAIO 2019 Lunedì 25 Febbraio 2019 e Martedì 26 Febbraio 2019  
Prof.sse BISIACCHI/SARLO – ore 10.30-12.15 aula 4S – Via Venezia, 12  
– lezioni sospese Mercoledì 27 Febbraio 2019 Prof.ssa FALVO – ore  
11.30-13.15 aula T1 – Via Venezia, 16 – lezione sospesa Lunedì 25  
Febbraio 2019 Prof.ssa NOTA - ore 9

**ERASMUS >**  
Erasmus

**STAGE E TIROCINI >**  
Stage e Tirocini

**AVVISI >**  
Avvisi

Leggi

Leggi



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## ITALIAN LANGUAGE COURSES

<http://cla.unipd.it/>

<http://cla.unipd.it/en/>

<http://cla.unipd.it/en/courses/italian-courses/biannual-courses/>

- The **deadline** to sign up to the Italian Biannual Courses has been **postponed to March 16, 2020**.
- From March 18, enrolled students have to confirm participation in the course choosing the class at the timetable they prefer.
- Because of the latest measure to contain the spread of the COVID-19 virus throughout Italy and to allow Erasmus/international students to reach Padua from their countries, the **starting date** of the current biannual Italian courses has been postponed to the **first week of April 2020**.





## Course catalogue

1. Complete course catalogue Unipd:

<https://didattica.unipd.it/off/2019/LT>

2. Course units held in English @School of Psychology

<http://en.didattica.unipd.it/catalogues/2019/PS>

3. How to choose courses: our [guide](#)

4. You can attend courses in any other Department/School:

Please get in contact with the Erasmus Office of the right School.

In English: <http://en.didattica.unipd.it/catalogues>

In Italian: <http://it.didattica.unipd.it/>



## **Important notices**

### ✓ **Master *Cognitive Neuroscience and Clinical Rehabilitation*** **Bachelor *Psychological Science***

you have to ask for the authorization to attend modules to the lecturers

### ✓ **Bachelor *Scienze e Tecniche Psicologiche***

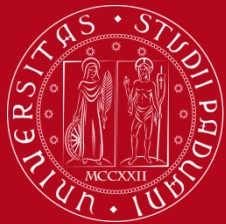
Traditional E-learning Bachelor

If you need more information about course units of this Ba Degree

Course you can contact : [psynet.psicologia@unipd.it](mailto:psynet.psicologia@unipd.it)

Office Hours: Mon. To Fri. 9am-1pm

Ground floor, PSICO1 Building



## **Important notices**

Due to a resolution of the Board for Internationalisation of the School, approved by the Council of The School of Psychology, Erasmus Incoming students **are not allowed** to take the following courses/seminars:

- ✓ **ABILITA' INFORMATICHE (5 ECTS)**
- ✓ **COMPUTER SKILLS (5 ECTS)**
- ✓ **LINGUA INGLESE PER LA PSICOLOGIA (5 ECTS)**
- ✓ **ACADEMIC ENGLISH (5 ECTS)**
- ✓ **all 3 ECTS seminars**
- ✓ **all 2 ECTS seminars**



## 👋 Important notices

✓ **Corsi Integrati**: it's compulsory to take both modules!

|   |  |                      |  |
|---|--|----------------------|--|
| <b>Insegnamento</b><br><b>PSICOLOGIA GENERALE (C.I.)</b><br><b>PSP4067767, A.A. 2014/15</b> |  |                      |  |
| <b>▼ Principali informazioni sull'insegnamento</b>  |  |                      |  |
| Corso di studio   | Corso di laurea in<br><u>SCIENZE PSICOLOGICHE COGNITIVE E PSICOBIOLOGICHE</u><br>PS1082, ordinamento 2011/12, A.A. 2014/15 |                      |  |
| Crediti formativi   |  |                      |  |
| Denominazione inglese   | <u>GENERAL PSYCHOLOGY (I.C.)</u>   |                      |  |
| Obbligo di frequenza  | No   |                      |  |
| Lingua di erogazione  | Italiano   |                      |  |
|          |  |                      |  |
| <b>▼ Docenti</b>  |  |                      |  |
| Responsabile  | GIANLUCA CAMPANA<br>gianluca.campana@unipd.it<br>M-PSI/01  |                      |  |
| <b>▼ Moduli che appartengono al corso integrato</b>   |  |                      |  |
| Codice  | Insegnamento   | Responsabile         |  |
| PSP4067769  | <u>PSICOLOGIA GENERALE (MOD. A)</u>  | MARIAELENA TAGLIABUE |  |
| PSP4067768  | <u>PSICOLOGIA GENERALE (MOD. B)</u>  | GIANLUCA CAMPANA     |  |



## Important notices

**Courses splitted in *matricola pari (even)*/*matricola dispari (odd)***

Exchange students are allowed to take courses devoted to a different group of registration number.

Please write an e-mail to the professor in charge putting in cc [erasmus.psicologia@unipd.it](mailto:erasmus.psicologia@unipd.it) writing your name, surname and registration number.

Remember to do it otherwise it will be impossible to sign up for the exam!



## Important notices

If your home University asks for a letter stating your attendance to a course, please note that we're not able to issue this kind of document as lectures are not mandatory and professors don't collect signatures.

Please check with your home University if you need a statement like this and inform immediately the Erasmus Office of the School: [erasmus.psicologia@unipd.it](mailto:erasmus.psicologia@unipd.it)



## What if... lectures are overlapping! 🤯

1. No worries!
2. You can drop one of the overlapping courses and replace it with another one who can fit with your needs and schedule. If your home university doesn't ask you to sum up a specific amount of credits with your l.a., just drop the course without adding new one
3. Not attending student solution (for a whole course or part of it): please check the syllabus or talk to the lecturer!!!





## How to change your Learning Agreement in 5 easy steps!

- 1) If you do not have your own *During the mobility* form: download it here [www.unipd.it/en/exchange-students/erasmus-studies-incoming/during-your-stay-erasmus-studies](http://www.unipd.it/en/exchange-students/erasmus-studies-incoming/during-your-stay-erasmus-studies)
- 2) Choose the modules you want to drop/add: you can ask for advice to the Tutoring Office, Erasmus Office of the School or to your Departmental Coordinator in Padova. **The Departmental Coordinator is the professor in charge of the exchange with your University.** Her/his name is written: 1. on the list of accepted students, 2. on your letter of acceptance, 3. on your 1<sup>st</sup> learning agreement, 4. on the certificate of attendance issued by Unipd



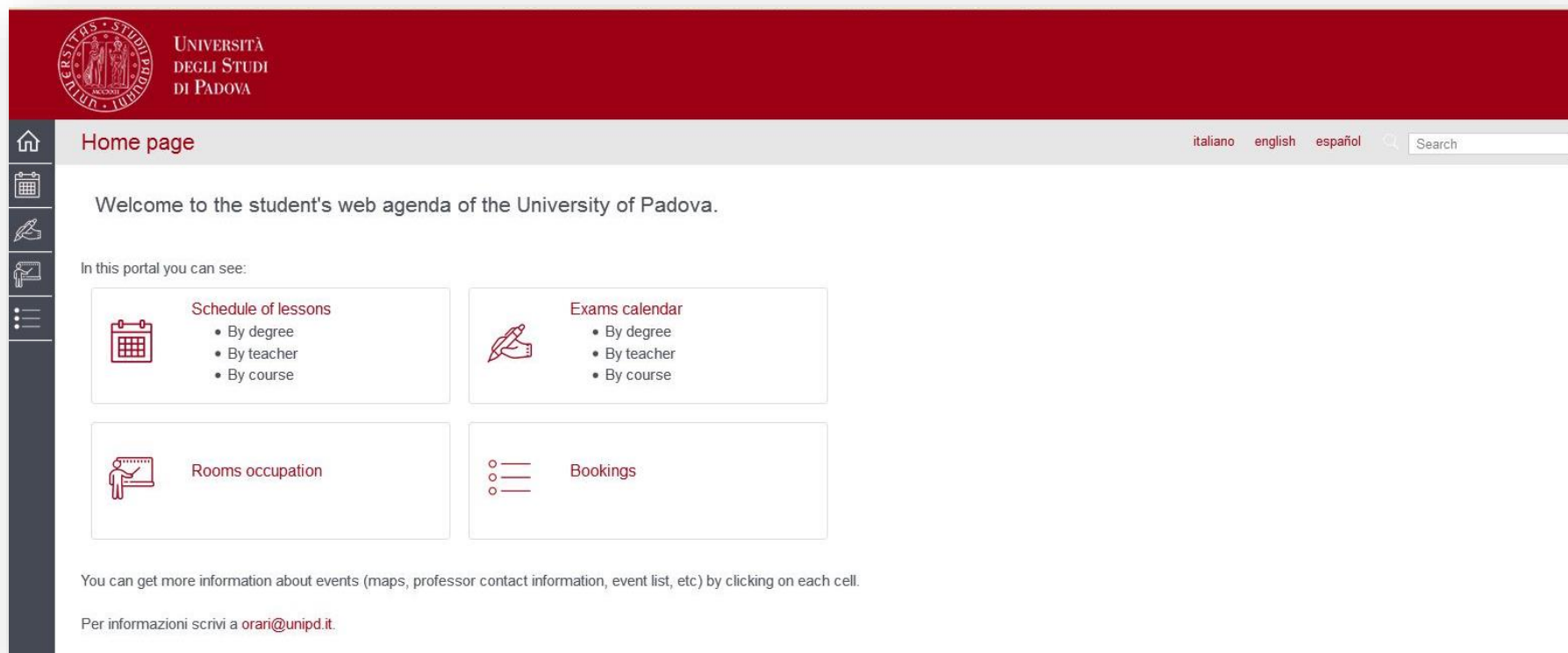
## How to change your Learning Agreement in 5 easy steps!

- 3) Sign the form and send it to [erasmus.psicologia@unipd.it](mailto:erasmus.psicologia@unipd.it)
- 4) The Erasmus office of the School will ask for the signature of the coordinator. The form will be then stamped and sent back to your University (with your e-mail address in cc)
- 5) After the changed Learning Agreement has been counter-signed by your university, you should send a scanned copy of it to [erasmus.incoming@unipd.it](mailto:erasmus.incoming@unipd.it)



## Schedules and exam dates (=appelli)

<http://www.gestionedidattica.unipd.it/PortaleStudenti/>



The screenshot shows the 'Home page' of the student portal. The header features the University of Padua logo and name. A sidebar on the left contains icons for home, calendar, and other functions. The main content area includes a welcome message and a section titled 'In this portal you can see:' with four interactive cards: 'Schedule of lessons' (with a calendar icon and options by degree, teacher, or course), 'Exams calendar' (with a pencil icon and the same options), 'Rooms occupation' (with a person at a board icon), and 'Bookings' (with a list icon). A footer note provides contact information for more details.

UNIVERSITÀ DEGLI STUDI DI PADOVA

Home page

italiano english español Search

Welcome to the student's web agenda of the University of Padova.

In this portal you can see:

- Schedule of lessons**
  - By degree
  - By teacher
  - By course
- Exams calendar**
  - By degree
  - By teacher
  - By course
- Rooms occupation**
- Bookings**

You can get more information about events (maps, professor contact information, event list, etc) by clicking on each cell.

Per informazioni scrivi a [orari@unipd.it](mailto:orari@unipd.it).



## Unipd Account

- Save the information about your account in order to recover your password if needed
- You can ask for help to Buddies and *Ufficio Tutorato* (tutoring service)

### Same credentials for:

- ❖ UNIWEB: exams registration and acceptance of grades
- ❖ Moodle: sharing courses materials and information
- ❖ Webmail: institutional e-mail account

Servizi online





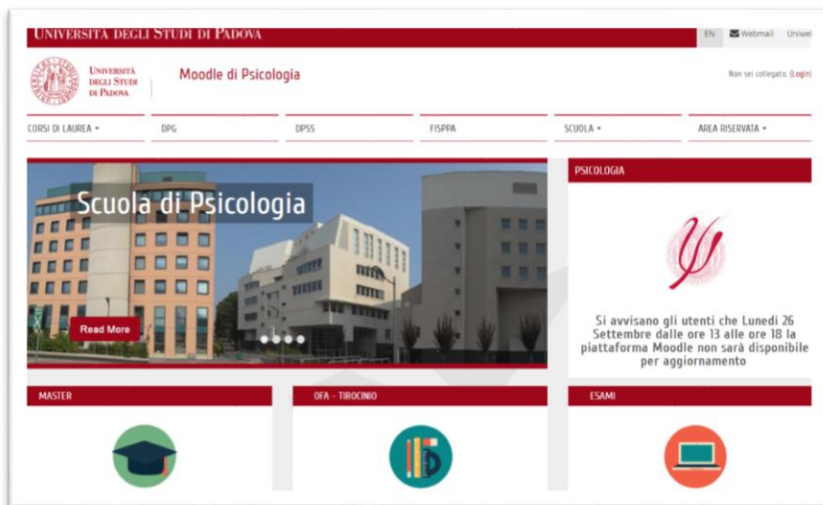
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DI PADOVA

Courses, schedules, exams

## Moodle

<http://elearning.unipd.it/scuolapsicologia>

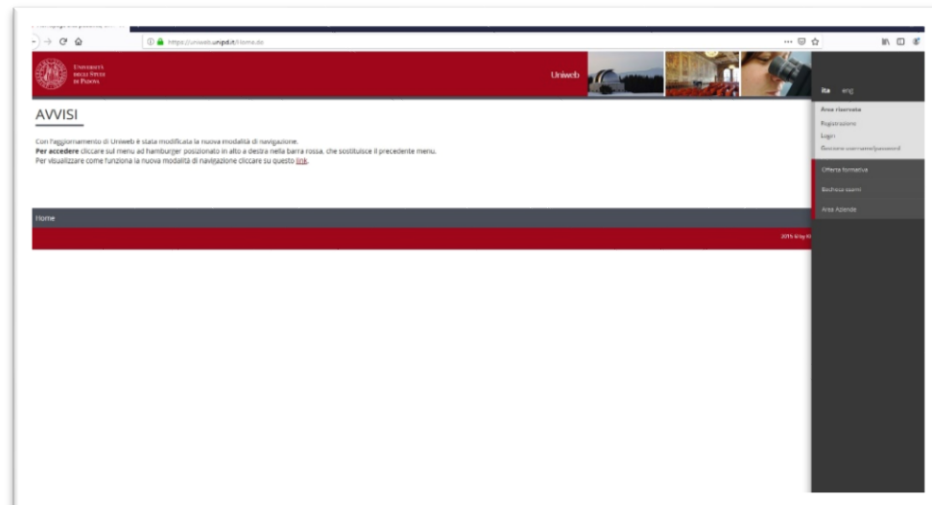
**E-learning platform: use it to download courses material (slides, pdf, videos...)**



## Uniweb

<http://uniweb.unipd.it/Home.do>

**Web platform: use it to fill in your on-line study plan, sign up for exams and accept the grades**





## STUDY PLAN IN UNIWEB

- It is **compulsory** to fill in the *on-line study plan* before sitting the exams (ONLY SEMP and ERASMUS+ students)
- Through this procedure you can add to your on-line Booklet in Uniweb the course units listed in your approved Learning Agreement
- You will be able to sign up for exams and to record the grades **only if** the course units are already included in your on-line Booklet
- For specific instructions on how to best fill in your Study Plan in Uniweb online platform, please download our [guide](#)
- In the event of difficulties you can ask for help to the Erasmus Local Office or to the Tutoring Service (*Ufficio Tutorato*)



## Exams: signing up on Uniweb

- Sign up using Uniweb from 10 to 4 days before the exam date (*appello*). **This step is mandatory, otherwise you won't be able to sit the exam!!!**
- When the grade will be published you'll have 7 days to reject it. If you don't reject it, the grade is considered accepted (tacit approval)
- After these 7 days all grades will be recorded in Uniweb by the teacher
- If you refuse a grade you can re-sit the exam on the next available date (*appello*) or in the next session (june/july - september)
- For specific instructions please download our [guide](#)





# Useful Tips

## How to get in contact with a Professor

- <http://www.didattica.unipd.it/>
- Write the Professor's surname in the website search engine
- Click on the Professor's name which appears next to the course title
- Visit the Professor's page: you will find contact information and office hours



## How to write/talk to a Professor

- The relation between teachers and students is **pretty formal** in Italy
- Please remember to use the courtesy form (LEI) if you are speaking or writing in Italian

e.g. “Buongiorno professoressa Bianchi, sono uno studente Erasmus di Coimbra, posso chiederle un’informazione?”



## Tutoring Service (Ufficio Tutorato)

A team of master or PhD students: we can help and support you in case of doubts about courses/exams and difficulties in studying (e.g. orientation in choosing exams, how to sign up with Uniweb, study plan... )

PSICO2, first floor

Opening hours :

Monday-Friday 9.30 AM – 1.30 PM,

Tuesday and Thursday 9.30 AM-5.30 PM

[tutorjunior.psicologia@unipd.it](mailto:tutorjunior.psicologia@unipd.it)



## Services you may have access to

- You can eat in all the canteens

<http://www.esupd.gov.it/en/our-main-activities/food-services-canteens>

- Sports and hobbies:

<http://www.unipd.it/target/studenti/salute-e-tempo-libero>



Incoming students can have access to all the University libraries and study halls.

University Library System:

<http://bibliotecadigitale.cab.unipd.it/en/>

Study Halls: <http://www.unipd.it/en/services/study-and-multimedia-facilities>



## Health

### The EHIC/TEAM, European Health Insurance Card

- EU Citizens residing in Italy are eligible for public health care, just by showing the doctor the EHIC (=TEAM) card issued by their respective country of origin
- The EHIC makes the holder eligible for urgent and necessary health care, with direct access to the health care structures.
- Should you need medical assistance, please send a copy of your EHIC card to the following address:  
[rapinter@aulss6.veneto.it](mailto:rapinter@aulss6.veneto.it)
- <http://www.unipd.it/en/sites/en.unipd.it/files/teamINGLESE.pdf>



## Specialist services at the University of Padova

- Gynecology Service
- Andrology Service
- Psychological Assistance Service (S.A.P.)
- Psychiatric Consultancy Service (S.C.P.)

<http://www.unipd.it/en/services/health-sports-and-recreation>



# PRACTICING YOUR RELIGION

## **CATHOLIC CHURCHES**

[WWW.DIOCESIPADOVA.IT](http://WWW.DIOCESIPADOVA.IT)

## **JEWISH COMMUNITY**

26, Via Piazze – Padova

## **EVANGELIC CHURCH**

6, Corso Milano – Padova

## **GREEK ORTHODOX CHURCH**

c/o Chiesa di San Clemente, Piazza dei Signori - Padova

## **ROMENIAN ORTHODOX CHURCH**

Via Vigonovese 71 - 35127 Padova

## **EVANGELIC CHRISTIAN CHURCH**

Via Pietro Martire Vermigli – Padova

## **ISLAMIC ASSOCIATION - LA MOSCHEA DI PADOVA**

156, v. Ponte Vigodarzere - Padova