

Instructions for accreditation and agreement of host institutions for Tirocinio Pratico Valutativo (TPV) –for practical traineeship programmes of the new qualifying system 2023/2024

Bachelor's pre-Degree TPV agreements

All institutions wishing to host Bachelor's pre-Degree TPV must fill in the following [online form](#).

After filling in the online form, you must wait for the Career Service Office to verify it.

The Career Service will check the data entered and will send – within 7 working days – the **availability declaration of the psychologist tutor** which must be returned following the instructions that will be provided.

At the same time, the institution can download the agreement by following the procedure indicated on [Internships | Università di Padova](#).

NB: If the institution already has an agreement for curricular pre-Degree traineeships (TRAINING AND GUIDANCE TRAINEESHIPS AGREEMENT), it only needs to complete the documentation with the signed declaration of the psychologist tutor.

Master's pre-Degree TPV agreements

All institutions wishing to host Master's pre-Degree TPV must apply for accreditation by filling in the [online form](#).

After filling out the availability form, the Career Service Office will forward it to the Committee, which will assess the suitability of the institution.

Following the positive opinion of the Committee, the Career Service Office will email the institution – within 7 working days – the text of the **agreement and the availability declaration of the psychologist tutor**, which must be returned according to the instructions that will be provided.

NB: Institutions wishing to activate both types of agreement (Bachelor's and Master's) must fill in only one online form and only one declaration of the psychologist tutor.